

PLEASE POST

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**PINCONNING AREA SCHOOLS  
NOTICE OF VACANCY USWA  
OFFICIAL POSTING  
April 10, 2024**

Please submit a letter of application with detail substantiating job skills or cover letter and resume by 3:00 PM, Friday, April 12, 2024, to:  
[employment@pasd.org](mailto:employment@pasd.org); Andy Kowalczyk, Superintendent of Pinconning Area Schools, 605 West Fifth Street, Pinconning MI 48650

<b>Classification</b>	<b>Type of Work</b>	<b>Time Required</b>	<b>Qualifications</b>
<b>FOOD SERVICE/WAREHOUSE DRIVER</b>  Term Position  Union Transfer: Per Master Contract New Hire: \$12.70  This position is eligible for <b>CATEGORY 5</b> benefits.  This is not a new position	To deliver food, supplies and equipment to buildings, mail interoffice and drop off mail to post office as needed. To serve food at Pinconning High School. Pick up and drop off bank bags to banks as needed. Properly store grocery deliveries on Monday & Wednesdays, along with produce on Tuesdays. To maintain warehouse and grounds in an organized, safe and attractive, natural environment to enhance the learning opportunities of students.	Four (4) hours daily. Work schedule will be established by the Food Service Director and/or Superintendent of Schools.  Term position work Monday through Friday on days of student instruction. Two weeks before and 2 weeks after school is in session.  During School Hours are 8:15 a.m. -12:15 p.m. or as assigned by the food service director or superintendent.	Must be a high school graduate or have a GED certificate. Must have a minimum 10 <sup>th</sup> grade reading level and be able to follow written and oral instructions. Good character, sound personal habits, good work attitude and attendance record, physically fit. Able to work without supervision and maintain composure and self-control with staff, students and visitors. Must be able to operate all warehouse equipment and pass all required tests. Able to lift 75 lbs. and perform heavy work on a regular basis. Must have a valid <b>chauffer's license</b> and a good driving record. Must be <b>Safe Serve Certified</b> or complete the training within a reasonable amount of time for food handling. The following qualifications are preferred: Forklift endorsement, experience in maintenance/warehouse procedures, custodial/grounds duties, and lawn care equipment. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.